

# Stand Construction Regulations – Victam Asia 2026

## 1 Approval of Stand Design

- 1.1 All space-only exhibitors must submit their technical stand drawings for to [expo@victam.com](mailto:expo@victam.com) approval no later than January 25, 2026.
- 1.2 The submission must include:
  - 1.2.1 Technical drawings indicating length, width, height of the construction;
  - 1.2.2 Connection points for electricity, water, and compressed air;
  - 1.2.3 Weight and dimensions of large equipment (machines, refrigerators, etc.);
  - 1.2.4 Materials used for safety evaluation (if requested).
  - 1.2.5 Contractor's name and address.
- 1.3 If the design has already been approved for a previous edition and remains unchanged, please indicate this in your email.
- 1.4 The organizer reserves the right to alter, modify, or reject any design.
- 1.5 All stand contractors must be approved by the organizer, who may require a deposit to ensure proper scheduling and quality.
- 1.6 No construction is permitted without prior written approval from the organizer.

## 2 Required Documentation for Stand Assembly

- 2.1 Before beginning stand construction, exhibitors must ensure the following documentation has been submitted and approved:
  - 2.1.1 Technical design drawings (including floor load, structure height, and utilities);
  - 2.1.2 Approval from BITEC for floor load (1,500–2,500 kg/sqm) at least 60 days prior to the exhibition — request via [expo@victam.com](mailto:expo@victam.com);
  - 2.1.3 Engineer endorsement (Professional Engineer certification) for hanging or truss structures;
  - 2.1.4 Organizer's written confirmation for any multi-level structure or hanging elements.
  - 2.1.5 Safety and fire-retardant certificates for fabrics and materials if applicable.
- 2.2 Any deviations from these requirements must be approved in writing by the organizer.

## 3 Stand Construction Guidelines

### 3.1 General Construction

- 3.1.1 The maximum height for stand structures is 5.00 meters (subject to BITEC approval 30 days prior).
- 3.1.2 Partition walls higher than 2.50 meters require organizer approval 30 days prior to the exhibition.
- 3.1.3 Walls exceeding 2.50 meters must be neatly finished and painted white on the rear side. Fabric is not permitted for wall finishing.
- 3.1.4 It is not allowed to use the walls of neighboring stands.
- 3.1.5 At least 50% of the open sides facing aisles must remain unobstructed.
- 3.1.6 Continuous walls along aisles must not exceed 3 meters in length.
- 3.1.7 Head stands may have only one rear wall.
- 3.1.8 Island stands must not include partition walls facing the aisles, to maintain open visibility.
- 3.1.9 Stands with raised floors must include an access ramp for wheelchair accessibility.

### 3.2 Multi-Level Stands

- 3.2.1 Permitted for stands 50 sqm or larger.
- 3.2.2 The upper level must not exceed 50% of the total floor area.
- 3.2.3 The structure must be set back at least 1 meter from neighboring walls;
- 3.2.4 Additional floor space will be charged at the same rate per sqm as the ground floor.
- 3.2.5 Full design must be submitted for approval 60 days prior to the event.

### 3.3 Floor Load

- 3.3.1 Floor load capacity: 1,500–3,000 kg/sqm, subject to BITEC approval at least 60 days before the event.

### 3.4 Carpeting and Flooring

- 3.4.1 The entire stand floor must be fully covered.
- 3.4.2 Alternative materials (sand, gravel, grass, etc.) require written consent from the organizer 30 days prior to the exhibition.

### 3.5 Aisles and Accessibility

- 3.5.1 Exhibits, furniture, and displays must not block aisles, emergency exits, or fire safety equipment.

3.5.2 Hanging or constructing items across gangways is strictly prohibited.

## 4 Technical Facilities

- 4.1 All electrical work must be carried out by a licensed electrician certified by the Department of Skill Development (Thailand);
- 4.2 Electrical plans must be submitted and approved by BITEC Engineering
- 4.3 Power, water, and compressed air connections are located in designated floor ducts.
- 4.4 Exhibitors must ensure their design allows access to these points to avoid unnecessary wiring.
- 4.5 Heavy Machinery
  - 4.5.1 Installation of large machines takes place on the first construction day (7 March 2026).
  - 4.5.2 Exhibitors on crane routes will be notified directly by the organizer.

## 5 Construction and Safety

- 5.1 All fabrics, carpets, and decorative materials must be flame-retardant;
- 5.2 No airbrushing, welding, or metal grinding inside halls;
- 5.3 No sawing or sanding wood without dust-control equipment;
- 5.4 No overhanging elements beyond booth boundaries;
- 5.5 No smoking, alcohol, children, or animals allowed during setup;
- 5.6 Contractors must use residue-resistant tape only – no drilling, gluing, or taping on venue floors or walls.

## 6 Sound Restrictions

- 6.1 Noise levels must not exceed 100 dB in exhibit areas and 70 dB in public/common areas;
- 6.2 The organizer or venue reserves the right to shut off power if noise levels are not reduced after warning.

## 7 Fire Safety

- 7.1 Fire extinguishers, hose cabinets, and emergency exits must remain visible and accessible;

- 7.2 Use of pyrotechnics or open flames requires written approval 14 days prior to the event;
- 7.3 No LPG or flammable gas storage is permitted within the venue.

## 8 Additional Elements

### 8.1 Hanging Banners

- 8.1.1 Hanging banners must be installed by the exhibitor's own contractor at their own cost.
- 8.1.2 Written approval from the organizer is required 30 days prior to the event.
- 8.1.3 Banners may be hung only from approved rigging points within your own stand area.
- 8.1.4 Air space fees: €395 per banner and €1,000 per eyecatcher.
- 8.1.5 Maximum height: 2 meters. Width depends on stand dimensions.
- 8.1.6 Material: Vinyl or fabric.
- 8.1.7 Submit banner drawings to [expo@victam.com](mailto:expo@victam.com) at least 1 month prior to the exhibition.
- 8.1.8 On-site requests will not be accepted.

### 8.2 Hanging Truss Structures

- 8.2.1 All hanging structures require organizer approval and Professional Engineer (PE) endorsement.
- 8.2.2 Air space fees: €395 per banner and €1,000 per eyecatcher.
- 8.2.3 Structures must be at least 1 meter away from neighboring walls and remain within the stand area.
- 8.2.4 Rigging must not obstruct other exhibitors.
- 8.2.5 Submit designs at least 30 days before event start to [expo@victam.com](mailto:expo@victam.com).
- 8.2.6 On-site requests will not be accepted.

## 9 Prohibited Activities

- 9.1 Airbrushing, welding, or scrubbing metal in the hall.
- 9.2 Sawing or sanding wood that creates dust or noise (unless using dust-controlled tools).
- 9.3 Inflatable objects, balloons, or decorations.
- 9.4 Smoking or drinking alcohol in the setup area.
- 9.5 Access for children or unauthorized persons.

9.6 Bringing animals into exhibition, meeting, or public areas.

## 10 Special Effects & Equipment Restrictions

- 10.1 Use of pyrotechnics, lasers, drones, or compressed gas requires prior written approval from BITEC;
- 10.2 Drone operation requires a valid Thai controller license and public liability insurance;
- 10.3 Only inert gases (e.g., Helium, Nitrogen, CO<sub>2</sub>) may be stored on-site, upright and secured;
- 10.4 All special effects must comply with national safety regulations.

## 11 Cleaning & Waste Removal

- 11.1 All waste and construction residue must be removed before show opening;
- 11.2 Additional cleaning fees may apply if debris is left behind;
- 11.3 Glitter, confetti, or difficult-to-clean materials are not allowed unless pre-approved.

## 12 Build-Up and Dismantling

- 12.1 Construction and dismantling schedules will be communicated in advance.
- 12.2 No materials, equipment, or structures may be moved into the hall without prior approval.
- 12.3 All work must comply with venue safety and timing regulations.
- 12.4 The organizer reserves the right to stop construction or remove unsafe or non-compliant structures at the exhibitor's expense.
- 12.5 Areas must be left clean and undamaged after dismantling.

## 13 Crowd Management and Emergency Plan

- 13.1 Organizers must comply with BITEC's Emergency and Crowd Management procedures.
- 13.2 Emergency exits and evacuation routes must remain unobstructed at all times.
- 13.3 All event personnel must be familiar with the venue's emergency response plan.

## 14 Contact

- 14.1 For questions regarding stand design approval, construction regulations, or setup procedures, please contact: [expo@victam.com](mailto:expo@victam.com)

14.2 For venue-related technical approvals (e.g., floor load at BITEC):  
Mrs. Pattaraporn Jaihong: [pattaraporn@koelnmesse-thailand.com](mailto:pattaraporn@koelnmesse-thailand.com)